

Southern Valley County Recreation District

Special Meeting October 18, 2016

Cascade Aquatic and Recreation Center 333 Kelly's Parkway

Cascade, Idaho 83611

The meeting was called to order by President Bob Zach at 1:00PM Mountain Time. By roll call Bob Zach, "here" Matt Bannon "here, Denise Snyder "here" and 4 citizens were in attendance.

This special meeting has been called to discuss the Job Description for the District Manager position. After a review, Bob Zach made a motion to accept or amend the Job Description as read. Matt Bannon had suggestions. Bob opened it up for discussion. Matt Bannon motioned to approve as amended with a second from Denise Snyder.

Discussion was opened up on Credit Card/ Debit card use by employees. The policy shall read: All credit/debit card and reimbursable purchases require a preapproval of a signee on the checking account. Credit purchases to business entities will be limited to \$100.00 per month. Denise Snyder motioned to approve with a second by Matt Bannon.

Group membership rates were discussed for groups such as Cascade Medical Center, and Valley County to cover their employees. We discussed how to price the program and how to track usage and billing.

Requests to meet with the board include: Pickleball, Nordic skiing members, Kelly and Becky Way re: the track; these will be added to the November Regular Board Meeting.

Bob Zach thanked everyone for attending. Matt Bannon motioned to adjourn and Denise Snyder second, all in favor. Meeting adjourned at 3:10 PM.

Respectfully Submitted:

Date

ApprovedBy:

Bob Zach, President, Treasurer

Date